

Anne Frank Center for Mutual Respect Field Trip Grants

Made possible by a grant from The Claims Conference

GRANT GUIDELINES

- The Anne Frank Center Field Trip Grant program is open to Title I schools in the metropolitan New York Tri-State area, grade levels 4–12.
- Each teacher is limited to one free visit.
- Should you be awarded a field trip grant, you have 2 weeks from the award date to make your specific reservation request. After that time, we will return your grant to the available pool for other applicants.
- We require a credit card number to book reservations so we may insure each teacher's commitment to the trip. Your card will not be charged unless your group is a "no show," in which case your card will be billed for 50% of the trip cost.
- Changes to your reservation must be made at least 10 business days before your trip date. Rescheduling your trip is limited to one time.

The Anne Frank Center for Mutual Respect is proud to partner with the Claims Conference—www.claimscon.org—to provide opportunities for classes to visit our museum and learning center which might otherwise not be able to do so.



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Teacher Application to Bring Your Class to the Museum at a Reduced Charge

SCHOOL: Name _____
Complete street address w/ZIP _____

School phone _____
Name of school district _____
Principal's name _____
Principal's contact information (e-mail or phone) _____

TEACHER: Name _____
Job title/role/grade/subject _____
Number of students _____
E-mail contact _____
Phone contact _____

1. Which Anne Frank Center for Mutual Respect field trip option are you requesting?

(Please review the separate program flyer for content details, and select one of the options)

_____ **Away to the Annex** _____ **Dear Kitty** _____ **Anne Frank: Then and Now** _____ **Conversations with Anne***

**Conversations with Anne involves a live 40 minute performance. As such, this is not a free program however we can offer this program at a large discount.*

2. Based on the program description you read, and based on your specific class's grade level, curriculum, needs and interests, why are you applying for these funds to bring your class to the Anne Frank Center? How will this program contribute to your class?

(Please be specific) _____

3. What funds would you be able to contribute toward the cost of your program fee? _____

4. Does your group present any special needs or do you have any special requests we should know about, to best accommodate you?

5. We will schedule your group based on availability. Please list three possible dates for your class to visit the Center Requesting these dates does NOT guarantee that you will visit on this date. You must call the Anne Frank Center to complete the booking over the phone.

Option 1 _____ Option 2 _____ Option 3 _____

Please note, our maximum capacity for student groups is 35 students.

We *require* one chaperone for every 10 students.

We may ask you to send a photo release form home with your students.

**Do you have questions about this application or our programs?
Please contact us at info@annefrank.com or call 212-431-7993, ext 306.**